Schengen Visas are valid for the following 26 countries:

Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, The Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland.
A Schengen Visa is not appropriate if you wish to remain in a Schengen member state longer than 3 months or take up employment or establish a business or practice a profession.

Where to apply for a Schengen visa:

If you are not a resident of Pakistan you should apply to the Embassy or Consulate in your country of residence. You have to apply at the Visa Drop Box facility of the European country which is your main destination (It is the country where you would be staying for the maximum duration during your planned visit). Under no circumstances a country where you wish to make transit can be considered the country of main destination. If a main destination cannot be determined you have to apply at the Embassy of the country of first entry.

List of supporting documents to be submitted by applicants for short stay visas in Pakistan

1. **Documents to be submitted by all applicants**

- Schengen visa application form, duly filled in and signed by the applicant. All questions must be answered; otherwise your application will not be accepted. Both parents (legal guardians if applicable) must sign the application of minors.
- 2 recent colour passport-size photos with white background (gents with uncovered head) have to be glued to the application form.
- Original and photocopy of passport or official travel document:
- Pakistani nationals: photocopy of page with the personal data (and other relevant pages) and previous visas.
- Non-Pakistani nationals: photocopy of pages with the personal data (and other relevant pages), previous visas and the Pakistani residence visa.
- All passports have to have been issued during the previous 10 years and should be valid for at least 3 months longer than the validity of the visa applied for.
- Visa fee.
- Photocopy (full page) of your medical insurance (covering 30.000,00 €) including repatriation from any Schengen State in case of emergency. The medical insurance has to cover all your stay in all Schengen States.

1.1 Proof of residence:

- For Pakistani Nationals: copy of Pakistani identity card (CNIC);
- For non-Pakistani Nationals: proof of legal residence in Pakistan as appropriate (such as longstay visa, and/orresidenceorworkpermit);

1.2 Proof of means of transport:

- Flight reservation of air ticket (returnor round trip) from/to Pakistan and the Member State of destination;
- If trips include several stops in the territory of the Member States, reservations of intra-Schengen itinerary (train, flights, car rental);

1.3 Proof of lodging:

- reservation of accommodation for the entire duration of the stay in the territory of the Member States (hotel, apart hotel, holiday home, camping, youth hostel); or
- if residing with family, friends and sponsor, proof of sponsorship and/or prívate accommodation. Some Member States may require the proof of sponsorship or prívate accommodation to be submitted as per relevant oficial forms in use (c.f. website of the Member State(s) of intended destination);

1.4 Proof of financial means and ties to the country of residence:

1.4.1 Family Registration Certificate (FRC) issued in English by NADRA (Pakistan National Database and Registration Authority). Some Member States may require, in addition, the information to be submitted as per their own prescribed format.

1.4.2 Main proofs of financial means

- bank statements showing movements in the last six months, duly signed and stamped by the bank;
- National Tax Number Certificate (or proof of exemption if applicable); and
- Federal Board of Revenue acknowledgement of tax returns for the last two fiscal years before the application date;

or, if one of the above cannot be produced,

- Other proof, supported by documents, of income generating assets or other means of subsistence as applicable;

1.4.3 Additional and specific proof of financial means or ties with country of residence, depending on the status of the applicant:

If the applicant is employed:

- Pay slips for the last three months before the application date;
- copy of the employment contract;
- an employer's letter stating the approval for leave of absence, specifying the dates of absence, position and salary of the employee, duration of employment, purpose of absence, contact number of employer.
- ***If the applicant is a company owner or self-employed:***
- certificate of registration of the company;

If the applicant is a civil servant/government employee:

- Non Objection Certificate (NOC) issued by the Administration/public service employing the applicant stating the dates of the intended visit (for travel others than those for official purposes – see point 2);

If the applicant is retired:

- pension statements for the last six months;

If the applicant is sponsored:

- Proof of sponsorship. Some Member States may require that proof to be submitted as
- per relevant oficial forms in use (c.f. website of the Member State(s) of intended destination);

If the applicant is a dependent from another applicant:

- if the proof of family relationship cannot be established by the Family Registration Certificate (FRC) required under point 1.4.1, proof of family relationship through national civil status records;

If the applicant is a minor travelling *with one or none of the parents/legal guardians:*

- proof of consent by one (if travelling with the other except in case of a single parent having sole duly attested custody or guardianship) or two parents in an affidavit with details of the planned trip and name of sponsors/guardians during the trip;
- Copy of the non-travelling parent(s) Pakistani identity card(s) (CNIC(s)) and passport(s).
- proof of enrolment at school;
- Copy of the Court order establishing family relationship or guardianship for the purpose of the intended detailed trip.

If the applicant is a student:

- Proof of enrolment at university and student's card**.**

2. Documents to be submitted depending on the travel purpose

2.1 Official Visits and Members of Official Delegations

Holders of official or diplomatic passports

- A Note Verbale issued by the Ministry of Foreign Affairs and a Non Objection Certificate (NOC) from the department to which the official belongs, both stating the purpose of the visit and its duration (in case the visit includes one or more Member States which are not covered by bilateral visa waivers agreements). When travelling on official duty as described above, official and diplomatic passport holders will be exonerated of providing documents as listed under point 1 (except the NOC). Some Member States may ask for an additional Note Verbale sent to their Ministry of Foreign Affairs by the inviting Embassy/International Organisation;

- *Other members of oficial visits (business persons, civil society representatives) travelling on ordinary passports*

- A letter on letterhead from the sending and an invitation letter from the receiving authorities both stating the names and position of the participants in the official delegation and the purpose of the visit (trade promotion, visits or appointments, etc.);

Media personnel accompanying official delegations

- An invitation letter on letter head from the sending authorities to participate in the official delegation whose details (duration, place) should be given and stating the name and position of the invited media personnel;
- Copy of the press card.

2.2 Business

- Invitation on company/organization letterhead detailing identity of person invited (name, position), purpose of visit (e.g. meetings, conference, factory visits); dates and itinerary; and
- documentary evidence of business relationship (copies of invoices, shipments, correspondence); or
- in case of participation in commercial fairs: entry tickets and/or stall booking with payment receipt; or
- in case the trip is intended for media reportage, copy of press card, letter of sending media organization detailing purpose of the trip and name of journalist (s) or, for free-lance journalists, evidence of professional activities;

2.3 Tourism and Visit Family and Friends

- proof of sponsorship. Some Member States may require that proof to be submitted as per a national oficial format (c.f. website of the Member State(s) of intended destination); and,
- if the applicant is visiting a close relative, proof of family relationship through copy of the Family Registration Certificate (FRC) issued by NADRA (Pakistan National Database and Registration Authority), proof of family relationship through national civil status records; and
- if the applicant is the spouse of the intended visited person, marriage certificate (NikahNama) and/or Marriage Registration Certificate issued in English, by Union Council of residence, or other proof as applicable for religious minorities.

2.4 Incentive package tours

- Letter of organising entity (company, department, association, academic institution, etc.) detailing the objective of the incentive package tour, conditions that have been met by beneficiaries (and indication whether or not beneficiaries include dependents) as well as a definitive list of participants, stating for each name, surname and date of birth as in passport.

2.5 Short term study, research or internship and practical trainings

- Letter of receiving organisation (academic institute or enterprise) stating the duration of the studies, internship or practical trainings, topic of study or research, and in the case of internships and practical trainings, name and position of the mentor;
- Proof of affiliation or employment (letter and student card from an academic or research institution, or Letter from employing company stating the purpose of internship or practical trainings); and
- Proof of personal income or income of the parents or other means of subsistence as stated under section

2.6 Sports competitions

- Letter on official letterhead of the national federation featuring information on the competitor/athlete, including his/her Pakistani Identity Card (CNIC) number, his/her national ranking, mentioning the sport event where participation is intended, and/or names and position of people accompanying competitor/athlete if applicable;
- Invitation to participate from organizers located in the territory of the Member States and evidence of enrolment in the event and programme;
- Evidence of insurance covering a sports event, covering potential injuries incurred during training or competition.

2.7 Medical treatment

- Medical certifícate from a medical doctor or medical institution stating the need for a specific treatment to be received in an establishment located in the territory of the Member States; and/or
- An attestation stating the need for the treatment to be delivered by the physician accredited with/or designated by the Member Statec onsulate and whose consultation fees will be paid by the applicant;
- Letter on oficial Letter head from the receiving medical establishment confirming that the specific treatment can be performed on the patient who had given his/her consent accordingly;
- Proof of sufficient financial means to cover the expected comprehensive treatment and proof of pre-payment of the expected comprehensive treatment if applicable;
- Correspondence between the sending and receiving medical practitioners or establishment describing the arrangements made for the specific medical treatment including expected arrival of the patient and expected duration of the treatment, as well as describing the name of the patient's attendant(s) if applicable as well as facilities extended to them during the stay of the patient; and
- In case of transplants, certificate of registration on the nationallist of patients awaiting transplants, issued by the surgical team who intends to undertake the operation.

2.8 Seafarers

- Seafarer'sbook;
- Appointment letter or invitation from the maritime agency or shipping company on its Letter head that will include the name, the flag of vessel to be joined, the registration number of the ship as well as the IMO number of the ship (if available); full details of the identity of the seafarer, including date of birth, Passport number and seafarer'sbook, position to held on the vessel; date of arrival in territory of the Member States; time of boarding and disembarking of the vessel; full details of the local shipping/manning agency in the Member State of destination; date of arrival of the ship at the port Where thesea farer is supposed to be recruited; date of departure of the ship from the port.
- Flight reservations and itinerary to be followed before boarding the vessel in the territory of the Member States;
- Commitment in writing on company's Letter head from the maritime agency or shipping company based in a Member State to ensure repatriation to Pakistan at the end of contract if there are no subsequent contract offer by the same or other operatoror in case of medical emergency;
- Copy of contract or letter of appointment.

2.9 Airport Transit

- Valid visa or other entry permit for the final country of destination;
- Proof of reservation of flight ticket for the onward destination**.**

FOR SUBMISSION OF APPLICATIONS:

Please Contact **TCS Visatronix** (Appointment Needed)

https://pak.blsspainvisa.com/

Helpline Number: +92 51 2607 123

Islamabad: Shakeel Chambers, Khayaban-e-Suharwardy, G-6/1 Islamabad.
Karachi: 37E Block 06 PECHS, Karachi
Lahore: 58 D 1 Gulberg III, Lahore

APPLICATIONS MUST BE SUBMITTED PERSONALLY BY THE APPLICANTS

Embassy of Spain in Islamabad
Street No. 6, Diplomatic Enclave I, G-5, ISLAMABAD 44000
http://www.exteriores.gob.es/Embajadas/ISLAMABAD/en/
http://www.exteriores.gob.es/Embajadas/ISLAMABAD/es/